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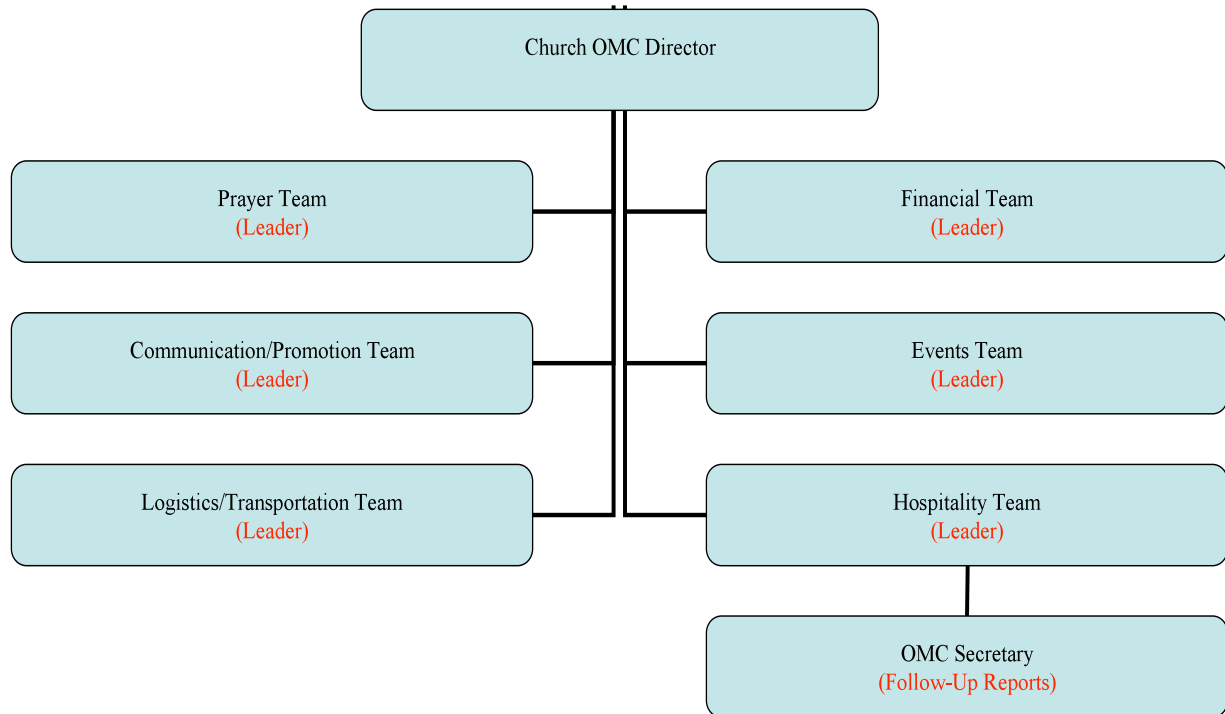
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Church OMC Organizational Chart



On Mission Celebration Objectives

An On Mission Celebration (OMC) is a strategic associational mission event designed to introduce international and North American missionaries, state missionaries and local on-mission Christians, and highlight continuing mission opportunities and needs. An OMC offers a festive and energetic atmosphere in which the Southern Baptist vision and commitment to missions is communicated in a clear and compelling manner and participants are encouraged to examine their personal commitments.

CONGRATULATIONS on your churches decision to hold an OMC. People of all ages are renewed and changed by this mission's emphasis.

CONSIDER THE TASK! An event this size, involving numbers of people in a number of churches, requires good planning, a lot of effort on the part of responsible people, and much attention given to execution and follow-up of those plans.

CONSIDER THE ELEMENTS! An On Mission Celebration (OMC) will lead a church to:

Celebrate God's activity and victories through leading Southern Baptists to be on mission with God.

Anticipate their role in God's mission.

Participate by committing to be on mission with God.

What will an On Mission Celebration do?

1. **Allow personal contact with Southern Baptist missionaries** who are supported by Southern Baptist churches through the International Mission Board, the North American Mission Board, and state conventions. The power of personal testimony of these who are on mission for Christ will impact your church. OMCs put a face on missions!
2. **Stress the biblical basis of missions.** Missions is not a program from a denominational office somewhere. It began in God's plan in scripture. The acts of modern apostles and missionaries are based on the same Holy Spirit's leadership that gave power to the New Testament churches. OMCs make it clear that if you are serious about the Bible, you will be serious about missions.
3. **Expand local missions involvement.** "If it can be done elsewhere, perhaps we could do it here, too" is a comment many people make as they hear speakers in an OMC. Missions is a contagious thing. You catch it locally. New outreach and ministry projects often begin as a result of OMCs.
4. **Increase giving to missions through the Cooperative Program and special offerings.** Christians give more money to things about which they know. A young person exclaimed, "Now I know where my money is going." You can expect both undesignated and designated gifts to missions to go up as a result of increased awareness of need and potential throughout the world.

5. **Inspire prayer for missions and missionaries.** An OMC is a spiritual event. Prayer, by being specific, can become focused on nations, localities, families, churches, and individuals. OMCs place a lost world on your prayer list.
6. **Accelerate missions awareness through local missions organizations.** Churches with missions organizations will promote the OMC as a major emphasis for the year. Cities, states, and regions of the world studied in monthly programs come alive when you meet someone from those areas of work. Individuals who are not members of these missions organizations will be more open to joining after an OMC.
7. **Secure life commitments in response to God's call.** The Holy Spirit may use the celebration sessions as a way to heighten awareness and call some of the members of your church to various kinds of missions activities. Your church can become more sensitive to the leadership of God in touching its members for missions service. Mission trips to another city, state, or region of the world may be a fruit of the OMC. How many career missionaries have gone out from your church? This may be an occasion for a number of decisions.
8. **Teach about the Southern Baptist way of being a missionary and doing missions.** People who attend the celebration sessions will learn quickly about the lively, exciting way Southern Baptists cooperate in a vast missions venture. Many church members are first generation Southern Baptists, and the OMC enables them to see and hear firsthand the world vision and the world program that is the Southern Baptist way. The OMC is a way of reversing a decline in knowledge of the broad missions methods followed by today's Southern Baptists.

Church On Mission Celebration Coordinating Team Directory

OMC Team Coordinator

Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone (Home) _____ (Work) _____ (Cell) _____
Fax: _____ E-mail: _____

OMC Spiritual Preparation Coordinator

Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone (Home) _____ (Work) _____ (Cell) _____
Fax: _____ E-mail: _____

OMC Hospitality Coordinator

Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone (Home) _____ (Work) _____ (Cell) _____
Fax: _____ E-mail: _____

OMC Transportation Coordinator

Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone (Home) _____ (Work) _____ (Cell) _____
Fax: _____ E-mail: _____

OMC Promotion Coordinator

Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone (Home) _____ (Work) _____ (Cell) _____
Fax: _____ E-mail: _____

OMC Special Events Coordinator

Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone (Home) _____ (Work) _____ (Cell) _____
Fax: _____ E-mail: _____

OMC Financial Coordinator

Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone (Home) _____ (Work) _____ (Cell) _____
Fax: _____ E-mail: _____

OMC Church Secretary

Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone (Home) _____ (Work) _____ (Cell) _____
Fax: _____ E-mail: _____

On Mission Celebration

Planning Schedule for the Local Church

Date of Celebration _____

Suggested Actions	Person Responsible	Timeline	Date Completed
Make a Commitment to Participate	Pastor/OMC Director	12-24 months	
Determine Financial Plan	Financial Coordinator	12-24 months	
Select Association OMC Coordinating Team	Pastor/OMC Director	6-12 months	
Set Meeting Dates	Coordinating Team	6 months	
Determine Prayer Plan	Spiritual Preparation Coordinator	12 months	
Develop Comprehensive Promotion Plan	Promotion Coordinator	12 months	
Write Missionaries	OMC Director	4-6 months	
Plan Special Events	Special Events Coordinator	6 months	
Attend Associational OMC Planning Conference	Coordinating Committee	5 months	
Conduct Church OMC Coordinating Committee Meeting	OMC Director	1 month	
Finalize Housing Plans for Missionaries if necessary	Hospitality Coordinator	1 month	
Enlist Drivers	Travel Coordinator	1 month	
Receive Materials from Associational Director	OMC Director	1 month	
Complete Meal Plans	Hospitality Coordinator	1 month	
Attend Associational OMC Briefing Meeting	Coordinating Team	Saturday Prior to OMC	
Lead in Church OMC Sessions	OMC Director	During OMC	
Double-check with Drivers	Travel Coordinator	During OMC	
Keep Records	Church OMC Secretary	During OMC	
Follow-Up	Director/All Coordinating Teams	Weeks following the OMC	

On Mission Celebration Church Coordinating Team

An On Mission Celebration is a joint venture of the association and participating churches. The associational OMC Coordinating Team focuses on local arrangements and events that impact all participating churches. Each participating church has an OMC Coordinating Team that oversees all the activities of the church.

This guide provides all the resources a church needs to participate in an OMC.

Information is provided regarding the roles of the OMC coordinating teams. Also included are resources to assist church OMC leaders in spiritual preparation; promotion; enlistment of churches; coordination of special events for children, youth and adults; administration of OMC finances; and coordination of the hospitality and transportation coordinators and follow-up records.

Church leaders need to become familiar with the contents of this resource. This resource is downloadable from www.omc.cc and can be distributed to members of the church OMC Coordinating Team.

An OMC is planned, promoted and conducted by the OMC Coordinating Team which is established by the host association and each participating church. The church OMC Coordinating Team coordinates arrangements and events that relate to individual churches participating in the OMC.

Depending on the specific circumstances regarding a church, the Church Coordinating Team may vary in size. Regardless of the number of members comprising the team, each duty connected with each position is crucial to the effectiveness of the OMC.

On Mission Celebration Church Team Coordinator

The church OMC Team Coordinator leads the team in coordinating every aspect of the OMC for the church. The church OMC Team Coordinator may be the missions minister, WMU director/member, another member of the church staff, church missions leader, or layperson.

The Church OMC Team Coordinator:

1. Directs and coordinates the On Mission Celebration for the church.
2. Enlists members of the Church OMC Coordinating Team. The church OMC Coordinating Team is comprised of at least seven additional members. They are:
 - Church Spiritual Preparation Coordinator
 - Church Hospitality Coordinator
 - Church Transportation Coordinator
 - Church Promotion Coordinator
 - Church Special events Coordinator
 - Church Financial Coordinator
 - Church OMC Secretary
3. Coordinates the work of the OMC for the church.
4. Works with the Church OMC Financial Coordinator to implement the OMC financial plan for the church.
5. Leads the team to participate in an orientation with the association for participating church OMC leaders at least 5 months prior to the OMC.
6. Guides the Church OMC Hospitality Coordinator to contact the guest missionary by telephone as
7. Coordinates local church reports.
8. Sends the report to the association office.

On Mission Celebration

Church Spiritual Preparation Coordinator

God established prayer as one way to accomplish His purpose through His people. Many churches today demand success and emphasize having the most qualified staff people, the best organization, the best human planning, the best conference speakers, and the best preachers. God's Word teaches that one's abilities, strengths, and organizations are not the ingredients for success. His purpose can only happen by His Spirit. One of the greatest needs today is to determine not to trust in one's own strengths or abilities but to completely depend on God and work in the power of His Spirit.

God desires that all nations come to know Him personally and bring glory to His name. As we depend on Him, we begin to catch a glimpse of our role in His plan for the nations. He burdens us to pray and give; He empowers us to go.

The OMC Church Spiritual Preparation Coordinator:

1. Leads church leaders to place the OMC on their prayer lists and encourage others to pray for the celebration.
2. Leads church families to pray for Southern Baptist missionaries and other prayer concerns. This includes promoting the International Mission Board and North American Board prayer lines and websites.
3. Encourages the pastor to preach a series of messages on the biblical basis of missions and sharing ideas for sermon topics.
4. Leads the church in planning, promoting and participating in prayer walking or other prayer activities.

Daily Prayer Commitment :

Missionary

God, please help me to pray daily for the above missionary. I shall contact the guest missionary to ask about specific prayer requests.

Name _____

Address _____

City _____ State ___ Zip _____

Phone _____ E-Mail _____

On Mission Celebration Church Hospitality Coordinator

The Church OMC Hospitality Coordinator is responsible for arranging meals and lodging during the OMC. This is an important responsibility and the coordinator will want to enlist a hardworking team to assist in its fulfillment.

1. Select an option for housing guest missionaries during the On Mission Celebration.

Option 1 Guest missionaries stay in a hotel or motel. If this is the chosen option, security and convenience should be of the utmost importance in the selection of a hotel or motel. Once the lodging is selected, the hospitality coordinator can meet with a hotel or motel representative to secure a block of rooms, determine a method for billing, plan for a hospitality gift, and make arrangements for a hospitality room. A hospitality gift would be left in each of the guest missionaries rooms, such as a fruit bowl, soft drinks or snacks. Also, a small gift representative of the region would be appropriate. A hospitality room is a room set aside for guest missionaries to visit with each other.

Option 2 Guest missionaries stay in the home of a church member. **This option is recommended because it personalizes missions for those who are hosting guest missionaries in their homes.** If this is the chosen option, those involved in hospitality should choose hosts and hostesses, rather than asking for volunteers. Communication with hosts and hostesses should be clear regarding expectations (such as whether or not hosts and hostesses will be expected to provide any meals for guest missionaries). Communicate as early as possible the names of the missionaries and other pertinent data about them with hosts and hostesses. Likewise, communicate with the guest missionaries regarding whom their hosts and hostesses will be, along with their addresses and telephone numbers.

2. Make plans for every meal, every day for every guest missionary. Provide a written daily meal and transportation schedule to each guest missionary and every individual or group providing a meal.

On Mission Celebration

Church Transportation Coordinator

The task of the Church Transportation Coordinator includes ensuring that all details of the guest missionaries' travel during the On Mission Celebration are handled effectively and efficiently.

Travel During the On Mission Celebration

The church transportation coordinator is also responsible for making all travel arrangements for guest Missionaries' transportation during the On Mission Celebration. Follow these steps in a timely fashion.

1. Enlist drivers carefully. Enlist persons who are capable drivers and know the locations of the churches. Make sure they have suitable cars and time to make trips (drivers usually remain with the missionary and bring them back).
2. Consider capable teenage or college-age drivers. Their contact with the missionaries could have a significant impact on them.
3. You may want to enlist husband and wife or women drivers to transport women missionaries.
4. Make a list of drivers and inform them of the names of the speakers, where to pick them up (work with the hospitality leader for details), where the churches are in which they will be speaking (include maps if drivers don't know exactly where the church is), and the times the engagements begin.
5. Because the missionaries often have to set up displays or technical items, and so forth, encourage drivers to discuss with the missionary how much set-up time they will need.
6. Have a back-up plan in case a driver becomes ill or has car trouble.
7. Select an option for transporting guest missionaries to and from various engagements during the On Mission Celebration.

Option 1. Each participating church is responsible for transporting its assigned guest missionaries to and from all engagements during the week. This includes picking them up at their housing location, transporting them to all engagements for the day, and returning them to their housing location in the evening. It will involve driving throughout the association to take the guest missionaries to various churches and other locations.

Option 2. Each church is responsible for transporting the guest missionaries speaking in that particular church or cluster of churches.

8. Develop a map of your association/cluster of churches and highlight all participating churches with a street address and telephone number. Give a copy of this map to all individuals involved in transporting guest missionaries during the On Mission Celebration.

9. Plan transportation for special events or emergencies. Have a backup plan in case a driver becomes ill or has car trouble. Also, unexpected opportunities, such as a television interview, may require additional, anticipated transportation, and Plans should be in place to meet these types of transportation needs.
10. One week prior to the On Mission Celebration, meet with all individuals involved in transporting guest missionaries to ensure that everyone has the final list of drivers, church locations, housing locations, times of various engagements, names of guest missionaries, and telephone number to call in case of an emergency. Allow sufficient time to answer all questions.

On Mission Celebration

Church Promotion Coordinator

The OMC Church Promotion Coordinator designs and implements the best promotion plan possible to encourage maximum participation from churches and local community residents. The coordinator enlists gifted individuals in the church to promote the OMC among various age groups.

1. Develop the promotion plan, in concert with the associational leader, for your church. Be aware of what the association is responsible for in terms of ads in the newspaper, television announcements, et cetera, then make plans for your church.
2. Promoting the OMC throughout the church by using ideas and resources found on the OMC website at www.omc.cc.
3. Use the OMC clip art on the www.omc.cc web site in your church bulletin and/or newsletter; prayer cards, prayer tents, post cards, name tags, bookmarks, any other creative avenue your team may come up with.
4. Use public radio and public cable TV community service announcements to promote the OMC.
5. Do something special in the worship service to promote the OMC, rallies, special events, regular services in which the missionary will take part.

The Church Promotion Coordinator focuses on promoting associational and church OMC activities to the church family, friends, family members, and church prospects.

On Mission Celebration

Church Special Events Coordinator

Special events maximize involvement of children, youth, and adults in the OMC. They provide a greater opportunity for participation from unchurched and other special groups living in your community. Each event should focus on the personalization of missions through celebrating how God is at work throughout the world in the lives of His people.

The church OMC Special Events Coordinator leads participants in establishing personal relationships with guest missionaries by guiding them to commit to pray daily for missionaries and their ministries. This coordinator helps participants learn about opportunities to serve as volunteers. Special events need to stimulate participants' sense of touch, smell, sight, and hearing. The most effective special events are those that are most creative.

Duties of the associational church OMC Special Events Coordinator include planning, promoting, and conducting the church events that target the church family and prospects.

If your church wants children, youth, and adults to participate in your OMC, you must intentionally target these age groups. The Coordinating Team should ask these questions:

- What compels your people to attend special events?
- What elements must be present for children, youth, and adults to attend?
- What is the best time for special events?
- Will parents of school-age children be concerned about having their children out late on a school night? You need to consider having children's events on the weekends. Local church events need to be schedule earlier in the evenings on the weekdays. Many senior adults are unable to drive at night, thus preventing them from attending evening events. Plan events during the day for senior adults, shift workers, and others who cannot participate during the evenings.
- How can special events be creative and unique?
- Use guest missionaries more effectively by varying the settings in which they participate.
- Be sure that someone counts the attendance at each of the special events and gives the report to the church OMC secretary.
- Follow-up with suggestions to continue an event that drew a lot of interest, such as a men's prayer breakfast. A successful gathering of boys could be come a Royal Ambassador chapter.

On Mission Celebration Church Financial Coordinator

The OMC is a mission awareness and mobilization event funded by the host association. During the early phases of scheduling the On Mission Celebration, a financial plan should be developed. The plan provides details regarding how the financial obligation of the OMC will be met.

Most On Mission Celebrations are funded by asking each participating church to pay a portion of the expenses through their annual budget and/or special offerings received during the OMC.

The Church Financial Coordinator oversees church-related On Mission Celebration finances by:

1. Promoting the church's participation in the associational On Mission Celebration financial plan.
2. Coordinating the receiving and reporting of any special offering taken during the On Mission Celebration.
3. Assuring the church's contribution to the associational On Mission Celebration financial plan is mailed to the associational office.
4. Preparing and reporting a church On Mission Celebration financial report to the church family.

On Mission Celebration Church Secretary

Duties include keeping records of the OMC Church Coordinating Committee meetings and of the attendance at the various events in the church OMC. This person will fill out the report forms on the OMC and send them to the pastor, the church OMC director, and the associational OMC Director.

The report forms will contain information on: attendance at events, special events and their attendance; amount of love offering or OMC offering and OMC expenses. Decisions and other commitments to be volunteers, career missionaries, etc. should be reported.

- Review the church record form in the appendix.
- Assist the guest missionaries if they ask you for information about attendance.
- The week after the OMC, fill out the church record for the week and fax or mail immediately to the associational OMC Director. You may want to keep a copy for your records.

On Mission Celebration Appendix

OMC Themes
Ideas for Special Events
Promotions Ideas
Budget Worksheet
Missionary Questionnaire
Letter to Missionaries
Meal Schedule
Transportation Schedule

On Mission Celebration Themes

- Acts 1:8
- Empowering Kingdom Growth
- Hands Joined Around The World
- The Word to the World
- A Church for Every People
- Let Him Be Known
- So Send I You
- How Shall They Hear?
- Go Ye into the World
- OMC: The Place for Missionary Connection
- Missions Around the World
- Celebrating the Global Harvest
- Global Mobilization Conference
- Global Missions Involvement Conference

On Mission Celebration

Church Special Event Ideas

Church Events:

1. Videotape presentation of disaster relief, or other special events..
2. Sunday School or class sessions devoted to meeting the missionary.
3. Breakfast or lunch with men, women, youth or children. After-session gatherings of youth or adults couples in a home or restaurant.
4. After-school “Meet the Missionary” session at church.
5. Women in Action, Acteens, Girls in Action, Mission Friends meetings.
6. Baptist Men, Challengers, Crusanders, Royal Ambassadors meetings.
7. Singles events.
8. Vocational conversations: doctors, nurses, social workers, teachers, accountants, and musicians.
9. Ethnic or language gathering for those who speak languages other than English.

Community Events:

1. Television or radio interviews, talk shows (coordinate these with the associational OMC special events and promotion leaders).
2. Presentations to Rotary, Kiwanis, other civic organizations.
3. Baptist and/or other interdenominational pastors conferences.
4. Speaking to community ethnic or language groups: the Vietnamese Fellowship, et cetera.
5. Presentations to elementary schools, secondary schools or university classes.
6. Assemblies or classes in the missionary’s field of expertise: language classes, geography, sociology, literature, science (if missionary is agriculture, doctor) urban planning.
7. University classes in Bible, missions and religion.
8. Nursing home devotional, and visitation.
9. Campus ministry meetings of BCM’s.

On Mission Celebration

Church Promotion Ideas

Here are some ideas to help you promote your OMC.

1. Suspend a globe in front of a bulletin board, and build a display using OMC poster received from your associational office.
2. Arrange a display (or have a processional) of flags of the nations (and U.S. states) that will be present in your OMC.
3. Ask the choir director to select music for choir and congregation that is related to missions and world vision.
4. Suggest the children's sermons have a missions theme and mention the upcoming OMC.
5. Have Sunday School classes compete with one another for OMC attendance.
6. Have a telephone campaign aimed at members and potential members that stresses some special aspect of the OMC.
7. Write the missionaries who are coming to your church and encourage them to write a brief letter of greetings to your church. Ask him/her to let you know of specific prayer requests that they might have. Share these with your church.
8. Ask each missionary to record his or her testimony on video if possible and send to the church. These testimonies could be used in Baptist Men, WMU, Royal Ambassadors, Girls in Action, Sunday School, or worship services.
9. Pray at each Sunday morning/evening worship service for one of the missionaries who'll participate in your OMC. Distribute slips of paper with the name of the missionary to remind people to pray for him or her during the week.
10. Give a brief personal sketch one missionary in your church's newsletter or on church's website. Include a small promotional ad in the church bulletin each week to remind people to attend the OMC.
11. Make lapel pins/buttons in the shape of the world and distribute them to ushers or other key leaders to remind them to promote the OMC. Print balloons and buttons with the OMC logo or theme art. Distribute them to children and youth.
12. Have a poster contest to promote the OMC. Award special prizes to those with the best posters in various age groups.
13. Several weeks before the OMC send a short news release to local media outlets, including newspaper and/or radio stations, giving names of who will be coming to your church. (Find out their deadline and contact the person before sending). Include time, place, event and some other information.

On Mission Celebration Church Sample Letter to Send to Guest Missionaries

Dear _____,

I have just received word from the _____ (association name) that you have been assigned to _____ (church name) while participating in our On Mission Celebration.

On behalf of our church, we welcome you. We look forward to you being with us and sharing about your work in _____ with _____.

We rejoice that we can celebrate with you about what God is doing in your life and in the lives of those with whom you work. We expect great results as church members begin to anticipate their own role in being on mission with God. We pray that as people attend the On Mission Celebration, they will learn how they can participate in missions.

I will contact you soon to let you know about the exciting plans for our On Mission Celebration. In the meantime, please return the enclosed questionnaire to me as soon as possible.

We are praying that God will bring spiritual awareness and mobilization through the On Mission Celebration.

Yours in Christ,

Church OMC Director

On Mission Celebration Missionary Questionnaire

As soon as you receive the names of your assigned missionaries, write them a letter and include a questionnaire like this one. The North American and International Mission Boards will send the names of your missionaries six months prior to your **On Mission Celebration**.

OMC INFORMATION

OMC Date _____ Name of Association _____
Name of Church _____
Street Address _____
City _____ State _____ Zip _____
E-Mail _____ Phone _____

TRAVEL INFORMATION

Missionary's Name _____
Street Address _____
City _____ State _____ Zip _____
Phone Number _____ Cell _____ E-Mail _____

I plan to fly Departure Airport _____ Return Airport _____
 I plan to drive Departure City _____ Return City _____
(mileage is paid for the most direct route)

Audio/Visual equipment needed _____
Other _____

I speak the following foreign languages _____
I play the following musical instruments _____
I can serve as a worship leader (Yes or No) _____

Other gifts or talents _____

Special dietary or physical needs _____

Questions or comments _____

Contact person *(in case of emergency)* _____
Phone _____ Cell _____
E-Mail _____

On Mission Celebration Church Missionary Meal Schedule

Church _____ Phone (____) _____

Day	Breakfast	Lunch	Dinner
Sunday			
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			
Saturday			
Sunday			
Monday			

If you have questions, call _____ at _____

.....

Church _____ Phone (____) _____

Day	Breakfast	Lunch	Dinner
Sunday			
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			
Saturday			
Sunday			
Monday			

If you have questions, call _____ at _____

On Mission Celebration Church Local Travel Schedule

Missionary Name _____

Day	Driver's Name	Driver's Phone Number	Church	Church Phone Number	Pastor's Name	Emergency Contact Number
Sunday A.M						
Sunday P.M.						



On Mission Celebration

On Mission Celebration Weekly Church Report

Church _____ Date of OMC _____

Church Address _____ City _____ State _____

Zip _____ Phone _____ E-Mail _____

	Speaker	# Times Spoke	Total Attendance	Professions Of Faith	Short-Term Volunteer	Career Decisions
Sunday a.m.						
Sunday p.m.						
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						
Saturday						
Sunday a.m.						
Sunday p.m.						
TOTALS						

Attendance at other meetings using missionary speakers:

Baptist Men _____ Other _____
WMU _____
RA's _____
GA's _____
BCM _____

Results _____
Professions of Faith _____
Missions Volunteers _____
Rededications _____
Love Offering _____

List names, addresses, and ages of missions volunteers:
